



Leigh-on-Sea Town Council

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Chair: Cllr Bernard Arscott | **Vice Chair:** Cllr Carole Mulroney

Town Clerk: Clare Milligan



Minutes of the Planning, Licensing and Environment Committee meeting.
The Committee met at 7.30pm on Tuesday 11th March 2025 in Room 6, Leigh Community Centre, 71-73 Elm Road, Leigh-On-Sea, Essex, SS9 1SP.

Chairing the meeting – Councillor J Garston.

Present: Councillors Dr D Bowry, A Hart and O Richards.

In attendance: Allotments and Planning Officer - Joe May, Cllr C Mulroney and 1 member of the public.

033/25. Apologies for Absence

Apologies were received and agreed for Cllrs P Gilson and P Barber. Proposed by Cllr A Hart, seconded by Cllr Dr D Bowry and agreed unanimously.

Cllr P Wexham had emailed the Clerk at 1.18pm on Tuesday 11th March 2025 to give his apologies. Unfortunately the Clerk was not in the office that day and unable to access her emails. Therefore she was unable to advise the Allotments and Planning Officer so they could relay this to the meeting.

034/25. Declarations of Members' Interests

Cllr C Mulroney declared an other non-pecuniary interest as a City Councillor on Southend City Council's Development Control Committee.

Cllr J Garston declared an other non-pecuniary interest, as a close family member is a Southend City Councillor.

Cllr A Hart declared an other non-pecuniary interest, as a close friend resides in Ray Close relating to Item 6 on the agenda.

There were no other declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registrable Non-Pecuniary Interests.

035/25. Public Participation

There was no public participation.

036/25. Minutes

The minutes of the Planning, Licensing and Environment Committee meeting held on Tuesday 25th February 2025 were received and agreed and signed as a true record. Proposed by Cllr J Garston, seconded by Cllr Dr D Bowry and agreed unanimously.

037/25. Planning Applications

The following planning applications were considered and decided upon by the committee:

- a) 25/00223/FULH – 14 Leigh Park Road, Leigh-on-Sea SS9 2DU

Erect single storey side/front extension.

Resolved the Council has no objection to this application.

- b) 25/00196/FULH – 161 Glendale Gardens, Leigh-on-Sea SS9 2BE.

Erect single storey side and rear extension.

Resolved the Council has no objection to this application.

c) 25/00198/CLP – 71 Adalia Crescent, Leigh-on-Sea SS9 3ST.

Single storey rear/side extension with roof lantern (Certificate of lawful development – proposed).

The council noted that they have a concern about the proximity of the proposal to the neighboring property.

Resolved the Council has no objection to this application.

d) 25/00198/CLP – 144 Blenheim Chase, Leigh-on-Sea SS9 3HH.

Erect single storey extension to front, single storey extension to rear with roof lantern, layout parking to front and form new vehicle crossover onto Blenheim Chase.

Resolved the Council has no objection to this application.

e) 25/00215/AMDT – Land rear of 1219 – 1223 London Road, Leigh-on-Sea.

Application to vary condition 02 – aesthetic alteration to front gable and neighbouring elevation to ensure required fire breaks are achieved to internal wall lines and providing additional natural light in places (Drawing 255-10 and 256-07) and application to vary condition 07 – due to conditions found on site, regarding existing structural integrity, the previously approved glazed screening was not achievable. (Drawing 312A-SK2) (Material amendment of planning permission 22/01219/FUL dated 05/08/2022).

Resolved the Council has no objection to this application.

f) 25/00231/FULH – 86 Undercliff Gardens, Leigh-on-Sea SS9 1ED.

Erect two storey rear extension, erect retaining wall, balcony to front, raise existing front terrace, external alterations.

Resolved the Council has no objection to this application.

g) 25/00222/FULH – 32 Buxton Avenue, Leigh-on-Sea SS9 3UB.

Raise ridge height and alter roof formation, install dormer to side and recessed balcony to rear, form habitable accommodation in the loft space, erect part single/part two storey rear and side extensions, alter elevations.

Resolved the Council object to this application due to overdevelopment and potential loss of light on neighboring property.

h) 25/00232/FULH – 39 Grange Road, Leigh-on-Sea SS9 2HT.

Demolish existing single storey rear extension and rear chimney, hip to gable roof extension with dormer to rear and Juliette balcony to form habitable accommodation in the loftspace, raise the height of chimney to front, erect single storey side/rear extension and alter elevations.

Resolved the Council has no objection to this application.

i) 25/00250/CLP – 47 Gordon Road Leigh-on-Sea SS9 3PW.

Hip to gable roof extension with dormer and Juliette balcony to rear to form habitable accommodation in roof space, and alter side elevation (Lawful Development Certificate Proposed).

Resolved the council has no objection to this application.

j) 25/00047/FUL – 1595 London Road, Leigh-on-Sea SS9 2SG.

Change of use of part of ground floor commercial unit to provide first floor access to flat, erect staircase, privacy screening and move air conditioning unit.

Resolved the council has no objection to this application.

Cllr A Hart left the meeting.

038/25. Highways

The committee received the following reply from Southend City Council's Highways department regarding parking enforcement on Canvey Road, Ray Close and Ray Walk in Leigh-on-Sea:

"Due to historical parking challenges affecting residents in Canvey Road, Ray Close, and Ray Walk, parking enforcement was temporarily suspended in these roads. However, I am pleased to confirm that the Council has since resumed enforcement of the existing single yellow line restrictions.

The restrictions remain unchanged and are in effect Monday to Friday from 2pm to 3pm. Civil Enforcement Officers will now recommence their patrol of these roads to ensure compliance and to deter commuter parking.

Given the ongoing parking challenges for some residents without driveways, some discretion is to be applied for these specific cases only. The Council are aware of those with an exception and will enforce any other vehicle which may be parked during the hours of restriction.

The Council will be exploring alternative options so as to assist these specific cases; which may include the introduction of permit parking bays for affected residents. Any proposals will be discussed with ward Councillors, in addition to adhering to statutory consultation processes as may be necessary.

In response to your request for enforcement data, please be advised that 5 Penalty Charge Notices (PCN's) and 149 warning PCN's have been issued in Canvey Road in the 12-month period ending 31st January 2025."

There being no further business, the meeting closed at 8:20pm.

Chair:..... Date:.....